



SREE NARAYANA NURSING COLLEGE

Stonehousepet (po), Chinthareddypalem, Nellore - 524002.

Ph No: 0861-2318300 | Fax: 0861-2318300.

e-mail: sreenarayana.nursing12@gmail.com | principal.snc@narayanannursingcollege.com

Website: <https://sreenayanannursingcollege.com>

Recognized by Indian Nursing Council vide letter No. 02/Sep/2006 INC dated : 29.09.2006 and

A.P. Nurses & Midwives Council, letter No. APNMC/CON/5212/2006, dated: 4/11/2006

Affiliated to Dr. Y.S.R. University of Health Sciences, A.P. Vijayawada.



PERFORMANCE APPRAISAL FOR PROFESSOR


For the Period from to

PART- I

1	Name of the Faculty	
2	Designation	
3	Date of Birth	
4	Educational Qualification	
5	Additional Qualification	
6	Date of Appointment	

PART – II (SELF ASSESSMENT)

1	Name of the courses taught during the Year	
2	Maximum no. of periods per course available in the Semester as per Time – Table (Lectures & Practical	
3	Research Guidance (Give brief description of each project and name the student (s) and Co supervisor, if any. (Attach separates sheets, if needed)	
4	Papers published (give the title, Co-author, if any, and details of the Journals. Attach separate sheet, if necessary.	
5	E- Content developed during the year	
6	Consultancy Services	


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7	Conduct of Extension Activities	
8	Organization of Seminar, Workshop/ Conference	
9	Serves as Committee heads (Mention)	
10	Any other Contribution (Mention)	

PART – III (PEER ASSESSMENT)

Kindly provide your assessment on the five point scale in respect of the following parameters.

Outstanding Very Good Good Satisfactory Unsatisfactory 5 4 3 2 1

Please indicate your evaluation on each parameter by putting in the appropriate number in the column opposite the parameter. In case the rating is unsatisfactory, please give reasons there of separately.

S.no	Components	Outstanding	Very Good	Good	Satisfactory	Unsatisfactory
1	Cooperation in the activities of the organization					
2	Communication					
3	Orderly planning and implementation					
4	Timely Conveying f messages					
5	Prepares work in					

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PART – IV SECTION – A (ASSESSMENT BY HEAD OF THE INSTITUTION)

Kindly provide your assessment on the five point scale in respect of the following parameters.

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S.n o	Components	Outstandin g	Very Good	Good	Satisfactor y	Unsatisfactor y
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	teaching methodology					
5	Contribution in Curriculum Planning and Implementatio					
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S.n	Components	Outstandin	Very	Good	Satisfactor	Unsatisfactor
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1	Knowledge in the sphere of work					
2	Quality of output					
3	Communication skills (Oral and written)					
4	Initiative and adaptability (resourcefulness in handling normal and unforeseen problems and willingness to take responsibilities in the new area of work)					

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5	Aptitude to work					
6	Ability to inspire and motivate					
7	Punctuality and Sincerity					
8	Interpersonal relations and team work					
9	Integrity and Trustworthiness					
10	General conduct					

Scoring:


100 – 125 – Outstanding

75 – 100 – Very Good

50 – 75 – Good

25-50 - Satisfactory

0- 25 - Unsatisfactory


SIGNATURE OF THE PRINCIPAL
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PERFORMANCE APPRAISAL FOR ASSOCIATE PROFESSOR

For the Period from to

PART- I

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2	Designation	
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PART – III (PEER ASSESSMENT)

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PART – IV SECTION – A (ASSESSMENT BY HEAD OF THE INSTITUTION)

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S.n	Components	Outstandin g	Very Good	Good	Satisfactor y	Unsatisfactor y
1	Knowledge in the sphere of work					
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Scoring:

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75 – 100 – Very Good

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PERFORMANCE APPRAISAL FOR ASSISTANT PROFESSOR

For the Period from to

PART- I

1	Name of the Faculty	
2	Designation	
3	Date of Birth	
4	Educational Qualification	
5	Additional Qualification	
6	Date of Appointment	

PART - II (SELF ASSESSMENT)

1	Name of the courses taught during the Year	
2	Maximum no. of periods per course available in the Semester as per Time - Table (Lectures & Practical	
3	Research Guidance (Give brief description of each project and name the student (s) and Co supervisor, if any. (Attach separates sheets, if needed)	
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Outstanding Very Good Good Satisfactory Unsatisfactory 5 4 3 2 1

Please indicate your evaluation on each parameter by putting in the appropriate number in the column opposite the parameter. In case the rating is unsatisfactory, please give reasons there of separately.

S.no	Components	Outstanding	Very Good	Good	Satisfactory	Unsatisfactory
1	Cooperation in the activities of the organization					
2	Communication					
3	Orderly planning and implementation					
4	Timely Conveying f messages					
5	Prepares work in					


Principal
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Chinthareddypalem,
NELLORE-524 002



SREE NARAYANA NURSING COLLEGE

Stonehousepet (po), Chinthareddypalem, Nellore - 524002.

Ph No: 0861-2318300 | Fax: 0861-2318300.

e-mail: sreenarayana.nursing12@gmail.com | principal.snncc@narayanannursingcollege.com

Website: <https://sreenarayanannursingcollege.com>

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the quality manner						
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PART – IV SECTION – A (ASSESSMENT BY HEAD OF THE INSTITUTION)

Kindly provide your assessment on the five point scale in respect of the following parameters.

Outstanding Very Good, Good Satisfactory Unsatisfactory 5 4 3 2 1

Please indicate your evaluation on each parameter by putting in the appropriate number in the column opposite the parameter. In case the rating is unsatisfactory, please give reasons there of separately

S.no	Components	Outstanding	Very Good	Good	Satisfactory	Unsatisfactory
1	Teaching load and regularity in taking class					
2	Research guidance to students					
3	Any Projects completed other than the student's projects.					
4	Innovations / experiments introduced in the					

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	teaching methodology					
5	Contribution in Curriculum Planning and Implementation					
6	Intellectual capital (Books / Articles/ Patents/ Talks)					
7	Publication in Journals					
8	Organizing and participation in Seminars/ workshops, special lectures, FDP's, etc					
9	Contribution to the corporate life of the college					
10	Membership or Fellowship of Professional / Academic bodies					

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Ph No: 0861-2318300 | Fax: 0861-2318300.

e-mail: sreenarayana.nursing12@gmail.com | principal.snncc@narayanannursingcollege.com

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SECTION – B (ASSESSMENT BY HEAD OF THE INSTITUTION)

Kindly provide your assessment on the five point scale in respect of the following parameters.

Outstanding Very Good Good Satisfactory Unsatisfactory 5 4 3 2 1

Please indicate your evaluation on each parameter by putting in the appropriate number in the column opposite the parameter. In case the rating is unsatisfactory, please give reasons there of separately.

S.n	Components	Outstandin g	Very Good	Good	Satisfactor y	Unsatisfactor y
1	Knowledge in the sphere of work					
2	Quality of output					
3	Communication skills (Oral and written)					
4	Initiative and adaptability (resourcefulness in handling normal and unforeseen problems and willingness to take responsibilities in the new area of work					


Principal

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Ph No: 0861-2318300 | Fax: 0861-2318300.

e-mail: sreenarayana.nursing12@gmail.com | principal.snncc@narayanannursingcollege.com

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5	Aptitude to work					
6	Ability to inspire and motivate					
7	Punctuality and Sincerity					
8	Interpersonal relations and team work					
9	Integrity and Trustworthiness					
10	General conduct					

Scoring:

100 – 125 – Outstanding

75 – 100 – Very Good

50 – 75 – Good

25-50 - Satisfactory

0- 25 - Unsatisfactory


SIGNATURE OF THE PRINCIPAL

Principal
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SREE NARAYANA NURSING COLLEGE

Stonehousepet (po), Chinthareddypalem, Nellore - 524002.

Ph No: 0861-2318300 | Fax: 0861-2318300.

e-mail: sreenarayana.nursing12@gmail.com | principal.snc@narayanonursingcollege.com

Website: https://sreenarayanonursingcollege.com

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PERFORMANCE APPRAISAL FOR NON TEACHING STAFF

For the Period from to

Employee Name:	
Designation:	
Employee ID No:	

(ASSESSMENT BY HEAD OF THE INSTITUTION)

Kindly provide your assessment on the five point scale in respect of the following parameters.

Outstanding Very Good Good Satisfactory Unsatisfactory 5 4 3 2 1

Please indicate your evaluation on each parameter by putting in the appropriate number in the column opposite the parameter. In case the rating is unsatisfactory, please give reasons there of separately.

Sno.	Components	Outstanding	Very Good	Good	Satisfactory	Unsatisfactory
1	Job Knowledge: Grasp of knowledge, technique and procedure in work and related matters.					
2	Initiative & learning: Shows initiative to learn & grow in her/ his role. Is enthusiastic and offers creative alternatives to improve even routine tasks.					
3	Quality & interest in work: Accuracy, Preventability,					


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	Reliability, completion of work on time, Priority setting, Ability to learn new job quickly and willingness to work together with others.					
4	Communication & Attitude: Ability to effectively convey information and ideas to others with courtesy, empathy and respect(in verbal/ non -verbal communication)					
5	Code of conduct: Work place etiquette, Disciplinary Aspects, Attendance/Punctuality, Grooming standards, Team work & Relations					


PRINCIPAL
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